

Annual Governance Statement 2024 - 2025  
(including the Governing Board Register of Interests)

<b>School Name</b>	St. Catherine's Catholic Primary School
<b>Telephone number</b>	01895 442839
<b>Contact email address</b>	office@stcatherine.co.uk
<b>School Address</b>	Money Lane, West Drayton, Middlesex UB7 7NX
<b>Website</b>	<a href="https://www.stcatherineprimary.co.uk">https://www.stcatherineprimary.co.uk</a>

<b>Category of school</b>	Voluntary Aided Foundation School
<b>DfE number</b>	3403
<b>Ofsted grading and date of last inspection</b>	Good – January 2024

<b>Name of Headteacher</b>	Mr Peter Doherty
<b>Name Deputy Head Teacher</b>	

<b>Date of Annual Governance Statement</b>	September 2024
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**The core functions of the governing board**

Governors are part of a school's leadership team. The core functions of a governing board (GB) are defined by the Department for Education (DfE):

1. Ensuring clarity of vision, ethos and strategic direction
2. Holding the Headteacher (HT) to account for the educational performance of the school and its pupils, and the performance management of staff
3. Overseeing the financial performance of the school and making sure its money is well spent

**The conduct of the governing board**

In carrying out these functions, governors must be mindful of the need to:

- Act with integrity, objectivity and honesty and in the best interests of the school
- Be open about the decisions we make and the actions we take, and prepared to explain these decisions and actions to interested parties
- Accept the 'Seven Principles of Public Life'; selflessness, integrity, objectivity, accountability, openness, honesty and leadership

Our GB has a code of conduct which is reviewed and agreed annually. All governors and associate members of the GB are required to abide by this code.

## **Legal constitution of the governing board**

The GB was formally constituted in 2015

<b>Category of Governor</b>	<b>Appointed or elected to the governing body?</b>
Head Teacher	1 Ex officio
Staff	1 Elected
Foundation	8 Appointed
Parent	2 Elected
Co-opted	1 Elected
LA – citizen	1 Appointed
Associate Member	1 appointed
<b>Total number of governors = 14</b>	

## **Current membership of St. Catherine Catholic Primary School Governing Board**

<b>Category of Governor</b>	<b>Full Name</b>	<b>Term of Office ends</b>
Head Teacher	Peter Doherty	Ex. Officio
Staff	Georgia Phaure	16.10.2027
Parent	Kristine Bray	30.1.2027
Parent		
Foundation	Mr John McCosker	5.6.2027
Foundation	Fr Brian Smith	31.8.2025
Foundation	Simon Sergides	1.9.2027
Foundation	Tony Corish	16.7.2027
Foundation	Gloria Ramshaw	1.9.2027
Foundation	Micheal O'Brien	4.1.2028
Foundation		
LA		
Co-opted	Dr Sue Allingham	18.1.2025
Associate Member	Joanne Perry	NA
<b>The Clerk to Governors is</b>	Denise Maloney	
<b>The Chair of Governors is</b>	Michael O'Brien	
<b>The Vice Chair of Governors is</b>	Simon Sergides	

## **How we organise to carry out our duties**

The full governing board (FGB) meets up to 5 times per annum. This includes budget setting.

The following committees have been established for 2024 - 2025:

- Curriculum and standards
- Finance
- HT Performance management (2 meetings)
- Pay and Performance – staff (1 meeting)

- Admissions (1 meeting)

Specific panels of the governing body are convened as required as per the school's procedures for addressing:

- Formal Complaints
- Staff Grievance and Discipline issues
- Pupil Discipline (Exclusions) issues

The GB appoints individual governors, known as Link Governors, to monitor key aspects of school life. Our current Link Governors are:

Core Curriculum	Tony Corish
Wider Curriculum	Kristine Bray
Safeguarding and web filtering	Tony Corish
RE and Catholic Life of the School	Fr Brian Smith/ John McCosker
SEND and PP	Simon Sergides/Gloria Ramson
Sports Premium	Monitored by the board
Mental Health and Wellbeing	All governors
H&S	Micheal O'Brien
Attendance	Micheal O'Brien

### **Governing Board meeting attendance 2023 - 2024**

#### **Governor Attendance Record 2023 – 2024 St Catherine Catholic Primary School**

NAME		FGB 27.9.2023	FGB 7.11.2023	FGB 30.1.2024	FGB 18.3.2024	FGB 15.5.2024	FGB 19.6.2024	EGM 6.3.2024
1.	Micheal O'Brien	x	x	x	x	x	x	x
2.	Simon Sergides	a	x	x	x	x	x	x
3.	Jo Perry	x	-	-	-	-	-	-
4.	Sue Allingham	x	a	x	x	x	x	x
5.	Mona Panchal	a	-	-	-	-	-	-
6.	John McCosker	x	a	x	x	a	x	x
7.	Peter Doherty	x	x	x	x	x	x	
8.	Fr. Brian Smith	x	x	x	x	x	a	x
9.	Katherine Bray	x	x	x	x	x	x	x
10.	Tony Corish	x	x	a	a	a	a	x
11.	Gloria Ramshaw	x	x	x	x	x	x	x
Key	- Not a governor							
	a Absent							

## **Governing board effectiveness and impact**

### **Future Plans**

#### **The GB priorities for 2024 - 2025 are:**

1. To embed governor membership and ensure that succession planning is in place for governance.
2. To monitor development areas in the SDP identified by the Head Teacher and ensure that progress is made in these areas.
3. To work with, challenge and support the senior leadership to ensure practice is secure.
4. To continue support when needed for the new Head Teacher
5. Ensure the school's vision, values and strategy are embedded and understood throughout the school.
6. Monitor standards to ensure effective progress in teaching and learning continues.
7. Monitor the school's negative finances and ensure the staffing structure is monitored and evaluated for impact and affordability on a continuous basis, throughout the year.

### **Find out more about our school ...**

- Link to Ofsted report <http://www.ofsted.gov.uk/inspection-reports/find-inspection-report>
- Our school's Ofsted data dashboard can be found at <http://dashboard.ofsted.gov.uk/>
- Link to school's website: <https://www.stcatherineprimary.co.uk>
- Link to Parent View Portal, which seeks parents' opinions on aspects of our school, from the quality of teaching, to dealing with bullying and poor behaviour. <https://parentview.ofsted.gov.uk/>

## Governing Body Register of Interests 2024-2025

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### This register must

- state the name and category of each governor
- set out any relevant business interests
- set out details of any other educational establishments that they govern
- set out any relationship details between governors and members of staff, including spouses, partners and relatives.

ST CATHERINE CATHOLIC PRIMARY SCHOOL			
GOVERNOR REGISTER OF INTEREST 2024 - 2025			
Name			
Peter Doherty	Head Teacher	Employed at the school	
Simon Sergides	Foundation	None	
Kristine Bray	Parent	None	
Fr Brian	Foundation	Parish Priest	
Micheal O'Brian	Parent	None	
Tony Corish	Foundation	St Vincent Trustee	Pied Heath Governor
Dr Sue Allingham	Co-opted	Liberty Woodland School	Governor
Gloria Ramshaw	Foundation	None	
John McCosker	Foundation	None	
Georgia Phaure	Staff governor	Employed at the school	

*Each governor has declared their interests as given above in writing to the governing board.*

Chair of Governor's signature

Micheal O'Brien

Date

September 2024

Planned review date

September 2025