

AFTER SCHOOL CLUB

REGISTRATION FORM



Please complete this form if you would like to register your child to attend the After School Club. One form should be completed per child.

Once you have returned this form to the school office, you will be able to make bookings via ParentPay. Bookings should be made and paid for before 4pm on the Wednesday preceding the week you would like to book for.

AfterSchool Club runs from 3pm to 6pm Monday to Friday and costs £10 per session. Children will be provided with a light snack at 4.30pm.

CHILD DETAILS:

Date: Name of Child:
DOB:/...../..... Class:
Home Address:
.....

Dietary Requirements:
Known Medical Conditions:
Allergies:

Please note: medicines will not be administered by After School Club staff.

PARENT/CARER CONTACT DETAILS:

Name:
Primary Contact Tel: Secondary Contact Tel:
Relationship to Child:

Name:
Primary Contact Tel: Secondary Contact Tel:
Relationship to Child:

EMERGENCY/ADDITIONAL CONTACT DETAILS:

Name:
Primary Contact Tel: Secondary Contact Tel:
Relationship to Child:

Name:
Primary Contact Tel: Secondary Contact Tel:

Relationship to Child:

TERMS & CONDITIONS

PAYMENT DETAILS

- Registration forms must be handed to the school office in order for bookings via ParentPay to be made.
- Payments for bookings should be made in advance, via ParentPay.

CANCELLATION

- Refunds will not be issued for cancelled sessions but payment can be transferred to another session.

LATE COLLECTION

- All children must be collected by 6pm
- After School Club staff should be notified if you are going to be late collecting your child/ren. Staff can be contacted on 07821763617.
- An additional charge of £5.00 per 15 minutes will be charged for late collections, at the After School Club Manager's discretion.

BEHAVIOUR

- Children are expected to follow the same behavioural procedures as within school hours.
- If a child continues to demonstrate unsatisfactory behaviour, he/she will no longer be able to attend the After School Club.

HOMEWORK CLUB

- Please tick this box to indicate that you would like your child to join the Homework Support session for the first hour:

AGREEMENT

- I have read and agree to the Terms & Conditions of use.
- I agree to pay for the After School Club provision in advance and will accept any late charges if applicable.

Name:

Date:/...../.....

Signed: